

Authorisation Letter

Date: _____

I _____ (full name) authorise

(a) _____ (name of the person)

holding _____ (HKID or Passport No. *); OR

(b) _____ (name of courier)

to collect on my behalf _____

_____ (name of the lot(s))

A copy of my HKID card/ Passport/ Waybill* is attached for your verification and it will be returned to my representative after inspection. My representative understands that he/ she would be required to produce his/ her HKID card/ Passport/ Waybill for identification and record purpose when collecting the said lot(s) for me.

I also confirm that my representative shall have the authority to sign for acknowledgement of the receipt of the said lot(s). I understand that I shall be fully responsible for the non-delivery or damage, if any, of the said lot(s) from my representative.

** Please delete where inappropriate*

Yours faithfully,

Signature of Bidder: